

## WOODLAKE LUTHERAN CHURCH

### LEADERSHIP BOARD MEETING MINUTES

March 12, 2015

Present: Pr. Fred Hanson, Anne Romstad, Bev Erickson, Orv Holland, Anne Schmieg, Bob Larson, Monique Rupp, Kathleen Reidell, and Scott Dahlquist

1. The meeting was called to order at 6:00 p.m.
2. Anne Romstad led the devotions.
3. The agenda was reviewed. Item #3 in old business, Families Moving Forward revised handbook was moved to the position after secretary's report. In new business 2 additional items were added, operations fee for funerals and Leadership Board reports. The motion was made, seconded, and passed to approve the agenda with those additions.
4. The secretary's report for February 12 and March 1 special meeting were reviewed. Kathleen Reidell's name was added to those present at the February 12 meeting. The motion was made, seconded, and passed to approve the minutes of February 12 meeting with that correction. The motion was made, seconded and passed to approve the minutes of the March 1 special meeting.
5. Scott Dahlquist presented the Families Moving Forward handbook with 3 additions which he outlined and the handbook would be made available to each member of the Leadership Board. The motion was made, seconded and passed to approve the handbook, as revised March 15, 2015. He reported that Berea, Oak Grove, and Hope Lutheran churches had been contacted about their participation with Woodlake in hosting families. The response was positive, and Scott will be doing a future presentation at Hope Lutheran Church.
6. Anne Romstad read a letter from Renee Strom in which she rendered her resignation as Commissioner of the Faith Formation Commission. She explained that they needed a church closer to their home, and was resigning with regret. The motion was made, seconded, and passed to accept her resignation with thanks for her service.
7. Orv Holland presented the financial figures for the month of February. He reported that the report was generally favorable. The rental income from MN Life College was more than expected, and some expenses were less than projected, especially the amount for natural gas. The special appeal has yielded an amount of \$17,520.55. The motion was made, seconded, and passed to approve the treasurer's report. Orv reported that it has been suggested to impose a funeral operations fee which is common in many churches. The motion was made, seconded, and passed (with 1 nay vote) to charge a fee of \$125 for funerals which would be effective April 1, 2015.
8. The Staff/Commissioners reports were sent to the board members by email. Pastor Fred elaborated on his report as to the strategic planning being done by staff focusing on congregational priorities and outcomes and planning for Picnic Church. He also pointed out that the May 17 congregational meeting will give the congregation opportunity to vote on options detailing a programming and staffing model. In relation to "Find Your Fit," Jean Kass is working on a database to identify

potential volunteers. The Greeters, Ushers, and Peace Café' have been combined under the title of hospitality, and will soon formulate a purpose statement, goals, organizational structure, job descriptions and set dates and time for trainings.

9. Kathleen Reidell presented and gave explanation of her proposal "Youth Involvement with Protection of the Monarch Butterfly." She explained the area needed for a community garden and steps to involve youth and community.
10. Orv Holland presented figures detailing the compensation package changes for Tisa Zachau at 15 hrs/weekly and Timothy Siburg at 35hrs/weekly . These figures are related to the job descriptions presented at the March 1 special meeting. The motion was made, seconded, and passed to approve the job descriptions (1, Coordinator of Picnic Church and Children's Out-Reach and 2, Interim Director of Music & Worship, and Stewardship) as presented March 1 and to take effect April 1, 2015. Further, the motion was made, seconded, and passed to approve the compensation package changes for Tisa Zachau and Timothy Siburg, and the contract with Interserve (Kris BJORKE).
11. The motion was made, seconded, and passed to adjourn. (approximately 8:15) The meeting closed with the Lord's Prayer.

Respectfully submitted,  
Bev Erickson,  
Secretary