

WOODLAKE LUTHERAN CHURCH

LEADERSHIP BOARD MEETING MINUTES

January 13, 2015

Present: Pr. Fred Hanson, Anne Romstad, Bev Erickson, Orv Holland, Julie Windler, Dede Tollefsrud, Anne Schmiege, Pr. Diane Roth, Renee Strom, Tisa, and Scott Dahlquist

1. The meeting was called to order at 6:03 p.m.
2. Pastor Fred and Pastor Diane led the devotions.
3. The agenda was reviewed, and motion was made to revise the agenda to allow presentations from Scott Dahlquist and Tisa to be first and second items on the agenda. Motion was seconded and carried.
4. Scott Dahlquist, Woodlake's Families Moving Forward coordinator, presented the revised Families Moving Forward Policies and Procedures manual. He pointed out that the 2 significant changes had to do with emergency transportation to a hospital and the supply of over-the-counter medicines that parents may administer. He pointed out that it is increasingly hard to get volunteers from Woodlake, and would like the Leadership Board to consider inviting other churches to partner by providing additional volunteers. The Leadership Board will table any decision until the January 24 Retreat.
5. Tisa Zachau gave background information about the payment of nominal wages to nursery workers. The motion was made and passed to approve nominal compensation which will be added to their youth account and overseen by the Director of Children and Youth (Tisa).

Tisa distributed the preliminary plans for Vacation Bible School and the VBS Leader Assistant invitation letter for the Leadership Board to review. These items will be on the agenda for the February LB meeting.

The Youth Room change to Room 3-4 was discussed. It was decided that Tisa and Kris will draft a formal proposal for changes to a multi-use youth room, and also to form a planning committee to implement the changes.

Kathleen Reidell's proposal, "Youth Involvement Proposal for 2015" will be considered at the February meeting.

6. Orv gave an update on the special appeal. \$4400 has been collected at this time. This week a letter with a specially marked envelope will be sent to the membership requesting a one time donation. Julie reported that we are \$20,000 below budget in income. A summary of REACH revenue and expense and Mission and Special Giving was distributed. At this time there is a balance in the REACH account of \$49,459. CMS software is in the process of conversion which has slowed data entry. The Health Care Credit form has been submitted. A motion was made and passed to approve the financial reports.

7. The minutes from the December 11, 2014 were presented and motion was made and passed to approve them with the correction of "Anne ROMSTAD will give a temple talk Sunday, December 21."
8. The pastors' reports were emailed to LB. Pastor Fred explained his timeline for staffing model and programming priorities. He highlighted the agenda for the Staff/Leadership Board retreat January 24 at Applewood Point.
9. The Loaves and Fishes proposal was tabled until February meeting.
10. Timothy Siberg's written report was discussed. He has increased his job description by 10 hours weekly. He will recruit volunteers and develop and train in the area of stewardship. He will also expand and explain the endowment program to the congregation and work with a new properties team.
11. A motion was made and passed to approve the adjusted compensation package for Julie Windler effective 1-1-15. The first paycheck was created 1-9-15.
12. The meeting was adjourned at 8:30 p.m..

Respectfully submitted,
Bev Erickson,
Secretary