

WOODLAKE LUTHERAN CHURCH

LEADERSHIP BOARD MEETING MINUTES

April 9, 2015

Present: Pastor Fred Hanson, Anne Romstad, Bev Erickson, Orv Holland, Anne Schmiege, Bob Larson, Monique Rupp, Kathleen Reidell, Bill Bullock, Julie Windler, Pastor Diane Roth, and Scott Dahlquist

1. The meeting was called to order at 6:00 p.m.
2. Devotions were given by Pastor Diane.
3. The agenda was reviewed. The revised Families Moving Forward handbook will be the first item on the agenda. The roofing repair proposal under new business will be discussed when the contractor arrives. The motion was made, seconded, and passed to approve the agenda with those changes.
4. Scott Dahlquist asked for questions on the FMF handbook which was distributed to Leadership Board member's boxes. Since it was approved at the March meeting, there was no further action. He reported that he will do an adult forum at Hope Lutheran, and Hope has expressed interest in helping one evening, possibly in the May 10-17 hosting at Woodlake.
5. The secretary's report for March 12 meeting was reviewed. The motion was made, seconded and passed to approve the minutes of the March 12 meeting.
6. The roof over the west and office wing has become an urgent repair need with very serious leaking with the spring snow and rains. Julie Windler has solicited bids from 4 companies. Three companies responded, and a representative from Rayco Construction, Duane Nelson, was available to explain his bid and answer questions.

The following is the summary of the proposal from Rayco Construction:

"60 mil TPO membrane installation with sloped areas around drains and scuppers
30 year warranty for \$117,925

Discussion has been had with Duane Nelson, the owner, that we could put \$45,000 down,
\$25,000 upon completion and monthly payments of \$4,000 for one year with no interest.

He has verbally given acceptance to this. He would probably start in 2 weeks." Julie also included a very positive recommendation from a church in Edina. Mr. Nelson answered several questions from the Leadership Board.

In accordance with the Woodlake bylaws, it is necessary for the Leadership Board to determine that an emergency exists before authorizing expenditure over 1% of the operating budget. A motion was made, seconded, and passed to declare that this is an emergency that requires immediate attention due to the water damage that has already occurred, and to prevent further damage.

A motion was made, seconded, and passed to accept the bid of Rayco Construction to repair the roof for an amount of \$117,925, 30 year warranty, and 60 mil TPO membrane installation with sloped areas around drains and scuppers.

Discussion also included informing the congregation about the need for this roof repair. Bob Larson will give a talk to the congregation this Sunday, April 12, to explain the need and the action taken by the Leadership Board. Bob will also write the "Around the Table" article about the roof repair for the next (May) Messenger.

7. The financial reports were examined, and Orv Holland answered questions. In general, the financial situation is favorable. The special appeal continues to get contributions, and is over \$18,000 at this time. The motion was made, seconded, and passed to approve the treasurer's report.
8. Discussion of pop machine was tabled until the May meeting.
9. The Staff/Commissioners reports were sent to the board members by email. Pastor Fred's report included suggested outcomes for the congregation, but this will be a decision of the Leadership Board. Pastor Diane's report commented on guidelines for non-member funeral as well as strategic purpose and outcomes for Congregational Care commission.
10. An additional meeting of the Leadership Board was set for April 23 at 6 p.m. to further discuss outcomes, staffing, and the May 17 congregational meeting.
11. Pastor Fred requested a change in housing allowance to \$40,000/yearly for 2015, which will not change his total compensation. The motion was made, seconded, and passed to increase Pastor Fred's housing allowance to \$40,000/yearly for 2015, and to keep Pastor Diane Roth's housing allowance the same as previously, with no change.
12. Progress of staff reviews was reported. Julia Skowronski's has been completed. Chris Okey's and Pastor Fred's reviews have been scheduled.
13. President Anne Romstad declared the meeting adjourned at 8:25 p.m. The meeting closed with the Lord's Prayer.

Respectfully submitted,
Bev Erickson,
Secretary