

Woodlake Lutheran Church Leadership Board Meeting Minutes

July 13, 2017

Present: Anne Romstad, Pastor Plaster, Kathy Hedman, Deb Heinecke, Bob Larson, Kim Myers, Barb Halsne

Thank you, Pastor Charlie for devotions and treats.

The meeting convened at 6:15 p.m.

1. The agenda was presented and changes were made to add discussion regarding a Personnel Committee and Staff salary increases and communication. Agenda approved with additions.
2. The minutes were discussed and Bob asked that the minutes be amended to read that the Staff salary increase was in effect as of July 1, 2017 that was decided at the past meeting. The minutes with amendment were approved.
3. The treasurer's report was presented and reviewed. Deb asked if it is possible to get a line item of expenses for the worship commission? Julie Windler may be able to help her with this. We reviewed the cost saving information that had been e-mailed to the board. The treasurer's report was approved.
4. The staff and commissioner reports were pre-submitted and reviewed.
5. Old business:
 - 66 West Open House is August 3, 5 to 8 p.m. Anne has visited the facility. Residents are between the ages of 18 and 25 years and the average stay is about 18 months. You are encouraged to attend the open house.
 - New piano: because everyone has already approved this purchase via e-mail, no action is needed. Orv Holland will pay back Anne for the piano using undesignated memorials.
 - Paul was not in attendance to discuss carpeting, signage, and the lawn care but had addressed these in his monthly report. Discussion regarding the flooring concluded that this needs to be accelerated since it has been promised for quite some time plus memorial money has been given towards this project and should be used soon.
6. New business:
 - Children and Youth Ministries future staffing – Heather will find out on 7-14-17 whether she can continue to work as a Children's Ministry coordinator.
 - Pastor Charlie encouraged that in our search for a new pastor that the candidate would take an active part in the youth program. There is uncertainty that we would be able to afford a full-time youth person on staff. He noted that youth program directors are few and often do not have longevity.
 - Pastor Charlie and Deb Jungers will teach confirmation again this year. There will be one service project a month.
 - Vacation Bible School is covered with Luther Park. Pastor Charlie and Pastor Joanne will be present every day with plans to add other volunteer adult staff. Josh will help with the meals. It will be the church's responsibility to feed them three meals a day plus snacks. This could be donation so they can eat out or by provided meals. Children attending VBS will bring their own lunch. It is planned for Luther Park counselors to stay at the church with showering at the Junior High.
 - More discussion on staffing continued with thoughts to contact Kris Bjorge for suggestions on youth leader candidates or to contact the part-time youth leader at Transfiguration to see if something could be worked out between both churches. Pastor Charlie will take the initiative on this.
 - Collaboration update: The last meeting of the large group was Monday, July 10, 2017 and there were really no changes to report. The outdoor service on 8-20-2017 has Woodlake sharing in food and clean-up.

- Loaves and Fishes update: Loaves and Fishes has a new chef. A meeting was held with the Loaves and Fishes staff and some of Woodlake's staff to provide expectations and a list of things that need to be done. The new chef is anxious to meet our needs and welcomes feedback.
- Bob will provide communication to the congregation in the bulletin regarding the increase in salary for the staff.
- The decision to form a Personnel Committee is tabled until the next meeting.
- Meeting adjourned at 7:30 and closed with the Lord's Prayer.

Reminders:

- ❖ Remember that July has 5 Sundays, you are encouraged to help with the service, greeting, and treats for July 30th.
- ❖ VBS is August 7-11 staffed by Luther Park Bible Camp (M-Th 9-4, F 9-1) Volunteers and donations may be needed.
- ❖ VEAP will be asking for school supplies soon
- ❖ Newsletter due to Julia by 7-17-17 – Paul Olson (for August publication)
- ❖ Treats and devotions for August 10th Leadership Board meeting – Anne Romstad
- ❖ Kim volunteered to do September Newsletter (due August 15)
- ❖ Next Call Committee meeting – watch for notice
- ❖ Pastor Charlie will speak with an acquaintance that may be able to come speak with the Call Committee group regarding the interview process.

Respectfully submitted,
Barbara Halsne