

## **Woodlake Lutheran Church, Leadership Board Meeting Minutes December 8, 2016**

Present: Anne Romstad, Pastor Plaster, Barb Halsne, Deb Heinecke, Kathy Hedman, Laurel Johnson, Scott Dahlquist, Kim Myers, Paul Olson, Leslie Farnham

The meeting convened at 6:15 p.m. Deb Heinecke opened the meeting with devotions.

Thank you to Deb and Anne for providing treats.

Pastor John Hulden met with the call committee to discuss the necessary steps for the call process. The Leadership Board Meeting continued with the following:

- 1) The agenda was reviewed and the motion was made and seconded to approve the agenda as presented. It was decided that the agenda will be e-mailed to the board by the Wednesday before the meeting for review. Leslie is responsible for this task.
- 2) The November 10, 2016 minutes were read by Barb since not all had received them. Two corrections were noted and will be made know to Julia to correct in the submitted minutes.  
The date of the meeting that the youth will be invited should read January 12, 2017 and Anne was responsible for doing an article for the Messenger for "Around the Table".  
A motion was made, seconded and passed to approve the minutes as corrected.
- 3) The financial report for November 2016 was available and reviewed. A motion was made, seconded, and passed to approve the financial report.  
We do not have a treasurer but Anne has asked Bob Larson to consider the position beginning in May. Until a treasurer is named, Orv Holland will assist Julie Windler providing the financial information.
- 4) Staff and Commission reports were provided via e-mail to the board members prior to the meeting.
- 5) Old Business: the agenda for this meeting had an error in the date of the youth meeting. It should read January 12, 2017.
- 6) New Business:
  - We will continue to begin the board meetings at 6 p.m. on the second Thursday of each month and will be approximately 45 minutes in length. Immediately following the Call committee will convene and end at 7:30 p.m.
  - A food truck has asked to park in the corner of our parking lot to attract Best Buy employees. Pastor Charlie will investigate the fee for parking, city approval, and any permits needed.
  - Julie Windler has asked to be half time. She was to submit a formal request and at this time we have not received it. Half time employees do not received medical benefits and presently this is part of her salary.
  - Pastor Charlie advised that we need to look at a uniform hiring and payment process for all the employees. It was acknowledged that this has been proposed previously but not completed. Leslie will begin the process.
- 7) A request was made for a call committee chair. Thank you Scott Dahlquist for volunteering.
- 8) A request was made for a communicator for the call committee. Barb Halsne will assume the responsibility. This will include a short comment section in the Messenger each month.
- 9) A "calendar" was passed around for the board to sign up for Treats, Devotions, and for the "Around the Table" column in the Messenger.
  - January treats and devotions will be provided by Leslie Farnham. The Messenger article for February is due January 15<sup>th</sup> by Leslie Farnham.
- 10) The meeting was adjourned and the meeting closed with the Lord's Prayer.

Respectfully submitted,  
Barbara Halsne, Secretary