

Woodlake Lutheran Board Meeting Minutes

December 14th, 2019

Present: Scott Dahlquist, Pr. Neal, Pr. Micah, Karen Nilsen, Anne Schauer, Paul Olson, Augie Schauer, Anne

Romstad, Laurel Johnson, Ed Morrow, Wayne Schmieg

No one was present for Open Forum.

The meeting convened at 6:40 pm with Scott leading devotions. Thank you for bringing treats too.

1. Agenda: Anne S. motioned to accept the agenda as written. Laurel J. seconded, motion carried.
2. Minutes were sent electronically and reviewed. A correction to Linda Lutgen's name was made. Anne R. motioned to accept the minutes as corrected, seconded by Laurel. Motion passed.
3. Treasurer's Report: Augie met with Linda and Orv having good conversations, reviewed current numbers, and developed ideas for some changes in the future. Present numbers continue to look good. Augie will electronically send the Treasurer's Report prior to monthly board meetings for review.
4. Pastor/Staff/Commissioner Reports:
 - Ed M. handed out Staff Board Report by Linda that includes Properties activities and four other areas.
 - Anne R. reminded everyone of the youth bake-sale this coming Sunday. Christina Hardy will run it again this year with all proceeds going to youth activities. Afterwards any items left will be displayed by the coffee area for purchase. Orv has a new card reader for tendering.
 - Pastor Micah welcomed new Leadership Board members and shared words of hope and future direction for Woodlake. There are still two positions unfilled on the board and also on the audit committee. The pastors will be reaching out to congregants to fill those positions. He also thanked the board for the family leave policy since it afforded his family precious bonding time.
5. New Business:
 - Co-pastor reviews: The board held a verbal, joint, three-month co-pastor review. Discussion ensued. Paul would like to hear from other staff members on how co-pastoring influences their working relationship. Another co-pastor review will take place in three months.
 - Review of Pastors: There is no annual, individual pastoral review guideline from the Synod. Our President will create a written question/answer review along with input from the leadership board. This input will be given to the President from the board at the appropriate review time. This 1:1 annual review will also

include a co-pastor annual conversation covering the agreed upon guidelines of the co-pastor role.

- Check signing: A motion was made to retain Scott Dahlquist-President and Orv Holland-financial assistant, and to remove Mary Olson-vice president and Ed Morrow-treasurer as check signers for Woodlake Lutheran Church. New board members: Karen Nilsen-vice president, Augie Schauer-treasurer, and staff: Linda Lutgen-business administrator will be added as check signers for Woodlake Lutheran Church. One board member and one staff member will comprise the two-name check signing system. Upon pastoral approval two staff signatures will be allowed with notification and documentation sent to the Leadership Board with specifics of actions taken. Anne R. seconded the motion and motion carries.
- Pr. Neal reported on the Collaboration of Churches that met last Monday with approximately 25 people attending. Three visions were presented: project for elderly, love your neighbor challenge, and after school activities/Boys and Girls Club. In the next three to six months they will select and present a proposal for approval.
- Augie expressed a concern about alarm codes and conducting a key audit. Discussion followed.

6. Old Business:

- 2020 begins this January as Pr. Micah reflected. Proposals will be coming forth in February after going through Leadership Board.

With no other business Ed M. motioned to adjourn and Laurel J. seconded. The meeting ended at 8:25 with the Lord's Prayer.

Respectfully submitted,

Anne Schauer

Reminders: January treats and devotion – Anne R.

February Messenger article (due January 15) – Anne R.

February treats and devotions, March Messenger article – Anne Schauer