

Woodlake Lutheran Church Leadership Board Meeting Minutes

May 9, 2019

Present: Pastor Micah Pearson, Mary Olson, Carol Olson, Anne Romstad, Wayne Schmieg, Orv Holland, Anne Schmieg, Anne Schauer, Paul Olson, Linda Lutgen

The meeting convened at 6:40 with Wayne leading a musical devotion and prayer. Thank you for this and for providing treats.

1. The May agenda was presented, and Paul motioned to accept. It was seconded by Anne R. and passed.
2. April's minutes were sent electronically and reviewed. Wayne motioned and Carol seconded to accept, motion carried.
3. Treasurer's Report: Orv passed out the finance report with the following highlights.
 - A new line item under Personnel (#811) was created for Intern Pastor wages.
 - A new landscaping contract for summer was signed and payed in one payment. Doing so gave a 5% discount saving \$400.
 - Offerings for Lent/Easter is down 25% from last year. The attendance was also lower than the previous year.
 - Totals for the Lenten Water Well Collaboration Project were \$3,906.50 from Woodlake Lutheran Church, and a combination total from all three churches of \$11,350.00. Laurel is requesting as to where exactly the money is going, and to receive updates on their construction.
 - Minor repairs were made to the kitchen dishwasher. Linda is working on suppling newer instructions to reduce unnecessary service calls. The dishwasher is aging and to replace it is between 8-12 thousand dollars.
 - The idea of transferring money from the church checking account to an interest accruing account was tabled until more information on possibilities are investigated.
 - The financial office is moving to the main office hallway corridor. This will provide more collaboration between staff positions and frees the space for a future nursery.

Wayne motioned to accept the financial report as stated with Paul seconding. Motion carried.

4. Pastor/Commissioner Reports:
 - Anne Schmieg mentioned Norrine Anderson has struggled with the alumni package project and would like to be relieved of this position. She'll send an update to where she is currently with the project, but the project may not happen this year.
 - Anne Schmieg and Starr Carriere are working on compiling and consolidating names of member households for a new data base. They are focusing on inactive members and confirmands (appr. 600). They would like to develop a call committee to contact this group to let them know we are still thinking of them, and to see where they stand with church relationship.
5. Properties reported on cracks in the flooring in the center hall and the south wing. Jim Carriere looked at the floor and gave some suggestions for patching it to satisfy the insurance company.

The cost of redoing the whole floor project was too high priced for the time period, and this is a temporary solution. The sound system in the sanctuary was also mentioned and discussed, citing a new system could cost between \$21,000-\$45,000. This item will be revisited in the future as more information is learned and shared, and to find a knowledgeable lead person to spearhead the project.

6. Pray Ground Proposal: was presented by Anne R. and Paul O. It was read and discussion ensued.
 - Ask It Basket held nine responses; seven positives for a Pray Ground, and two with concerns about noise and kids in church.
 - Design #2 was favored with the location being on the east, front side having the hallway door close by, and nursery across the hall.
 - Location for partial pew removal for walker/wheelchair placement is still being considered.
 - It was mentioned that we should acknowledge those who wrote their comments, possibly in the messenger.
 - Having cards in the pews with information and instructions about the Pray Ground was also mentioned.
 - Paul then motioned to accept the CYF Proposal to establish a children's area (Pray Ground) within the sanctuary and to proceed with cost and completion timelines. This will also include possible modification of pews for walkers/wheelchairs, and to locate a nursery in the former financial office across the hall. Anne Schmiege seconded the motion, motion carried.
7. Congregational Life Events: Wayne presented two events for consideration.
 - The first event is a family bike ride and picnic on June 2nd after church service. Wayne will pick a route, with a stop for lunch provided by the church. Wayne will also do a minute for mission talk and work with Julia on advertising for this event. Anne Schmiege made a motion to accept this proposal as stated, seconded by Anne R.; motion carried.
 - The second event is a Twins Game Fundraiser to be held on Tuesday, June 11th. Proceeds will go to the mission trip fund. There will be a sign-up sheet established with information and cost. (\$ reduction with 25 people or more going). Anne Schauer motioned to proceed with the event as planned. Paul seconded the motion; motion passed.
8. Worship and Music:
 - Carol outlined a farewell event for Eileen and those who assisted her in the six months of being interim music director. Appropriate parting thank you gifts (gift card, plants, cards) and verbal acknowledgements/thank you(s) were discussed. Carol made the motion to approve the event as outlined and Mary seconded. Motion carried.
 - Carol introduced a proposal to the Leadership Board to invite the Hakuna Matata Children's Choir from Kenya, who are visiting in October, to perform a concert at Woodlake Church. There is no cost attached to their performance, but they are asking for a "love offering" collection to defray costs of building their school in Africa. They are also seeking housing while in the area. Approximately twelve children and four adults comprise the ensemble. Wayne motioned to invite the choir to perform at Woodlake

Church, with more details to be determined. Mary seconded the motion; motion carried.

9. Anne R. expressed a concern or request that each commissioner leave a “paper trail”, a binder with information to pass on, to guide/assist future commissioners in their rolls. She feels this would make transitions smoother after elections. Discussion followed, with the decision left to individual commissioners to compile any works to pass on.
10. Town Hall Meeting Review: the meetings will resume in the fall after Rally Day. The consensus was they were beneficial to all who attended. To have them every month will be determined later.
11. Old Business:
 - The Leadership Board decided to table Ed’s Treasurer’s request mentioned in number three above, bullet #6 for stated reason.
 - Deanna’s Internship Finance Project Update: Deanna will return to Woodlake in June and that would be a good time to have her project implemented. Orv will contact Deanna to set this up and establish a date/time.
 - Woodlake 2020 reports were electronically submitted prior to tonight’s meeting. Mary recapped each commissions activity into a one-page report.
12. At 8:50pm Wayne motioned to adjourn the meeting and Anne R. seconded. Motion carried followed with the Lord’s Prayer.

Reminders: June 13th Leadership Board Meeting: treats and devotions-Carol Olson
June Messenger Article-due May 15th- Wayne Schmieg
July Messenger Article-due June 15th- Carol Olson

Respectfully submitted,
Anne Schauer