

Woodlake Lutheran Church Leadership Board Meeting Minutes

February 14, 2019

Present: Pr. Micah Pearson, Scott Dahlquist, Wayne Schmieg, Anne Schmieg, Deb Heineke, Laurel Johnson, Anne Schauer, Ed Morrow, Anne Romstad, Paul Olson, Mary Olson

The meeting convened at 6:40pm. Laurel provided treats and led devotions, thank you. There were no members present for open forum.

1. The agenda was presented. Anne R. motioned for its approval and Wayne seconded. Motion carried.
2. The minutes had a correction under item number three, third bullet and was made before this printing. Wayne motioned to accept the minutes as corrected, it was seconded and passed.
3. Treasure's report: Ed distributed the financial report. The budget numbers continue to look good with total expenses in line with projections. Effective March 1st the contract with Aspen Waste Systems has been revised to better reflect our trash and recycling needs. Anne Schmieg checked with Orv into the line item deposits of the valet tip income. It has been split between #504(2020) and #434(youth). Anne R. would like it to go into #504. Anne Schmieg will inform Orv. The Treasure's report was reviewed. Anne Schauer motioned to accept the Treasure's report as written, seconded by Anne Schmieg, and the motion carried.
4. Pastor, staff, and commissioner reports were pre-submitted.
 - Paul reported that they are looking into the ceiling leak in the corridor. Laurel passed on the suggestion from Larry that the flat section of roof there be shoveled off to reduce further water damage. Discussion on the PrayGround and entry-welcome center concluded with the request that properties present 2-3 preliminary drawings at the March Town Hall meeting (THM).
 - Anne Schmieg reported there are fewer requests being made using the prayer chain. Discussion included past prayer card practices and other options. It was decided to table this to a future discussion. Meanwhile, Worship, Music & Arts will discuss this at their meeting, and Julia can mention this service on the church web site.
5. Change of address for building: Scott reported that the Oliver Avenue doors, the current main address, are locked during the week and are not used as the main entrance. Changing it to the entrance on the south side would clarify which is the main entrance for emergency vehicles, deliveries and any new prospective members. Scott also met with the local building inspector who agreed with this information, and what steps need to take place. Pastor Micah and Scott will work together to inform the congregation before any changes are made. Ed motioned to go ahead with the process with messages to the congregation preceding any changes. Wayne seconded and motion carried.
6. Anne R. mentioned the craft sale is April 7th and will announce this at the March THM.
7. Pastoral reference checks: All reported on their pastoral reference interviews. The time line for second interviews is the end of February or beginning of March.
8. Lenten soup suppers: Wayne announced Dave Larsen will make the soups, but groups will be needed to prepare, serve and cleanup. A signup sheet will be in the office. Scott mentioned the Boy Scouts helped last year. Micah will provide attendance stats from 2018. A freewill jar will be used again this year to help cover costs.

9. Organ overhaul proposal: The Obermeyer Organ Company, who has tuned the organ for the last five years, sent a proposal to Jeong for cleaning and repairing, if needed, the sanctuary organ. Eileen Berge thought this was expensive and will ask other companies for bids. Ed motioned to table until a new director of music is hired. It was seconded and passed.
10. Mary suggested having a dinner, lunch or brunch for the church staff as a thank you and for the congregation to show their appreciation. Possible times suggested were after Matins, or a Tuesday before staff meeting when most staff would be present. Sometime after Easter was mentioned, possibly May 1st.
11. Mary also suggested placing paper on tables during THM for people to write down ideas and suggestions. They could drop them in a box, remaining anonymous if desired. Ed mentioned placing an "Ask-it Basket" out before/after the meetings, possibly in the narthex, and having a blurb in the Messenger about it.
12. Old business: Anne Schmiege reported that Noreen is busy working on the student care packages. She received twenty-five positive responses to an inquiry email to families with college students.
13. Wayne motioned and was seconded to adjourn the meeting. Meeting ended at 8:50 with the Lord's Prayer.

Reminders: treats and devotion for March-Paul Olson
Messenger article for March-due February 15-Laurel Johnson
Messenger article for April-due March 15-Anne Romstad

Respectfully submitted,
Anne Schauer