

**Woodlake Lutheran Church**  
**Leadership Board Meeting Minutes**  
November 8, 2012

Present: Pr. Fred Hanson, Pr. Diane Roth, Laurie Beckman Yetzer, Starr Carriere, Janet Gingerich, Jay Hermann, Leslie Kapocius, Jennifer Lesch, Chris Okey, John Tollefsrud, Sue Tomasko, Julie Windler, Tisa Zachau

1. The meeting was called to order by Laurie Beckman Yetzer, and Pastor Fred kicked off the meeting at 5:38 pm.
2. Pastor Fred expressed he would like the Staff and Board to begin having monthly joint training and leadership development sessions. The first session will be held on Saturday, January 19th 1-4.
3. A motion was made and approved by the board to hold a congregational meeting on Sunday, December 9<sup>th</sup> at 11:15 to review and approve the final 2013 annual budget.
4. John and Julie presented the October financial report to the board. Julie is going to set-up a designated account for REACH funds, so as bills come in the monies can be accessed and used to fund the projects, as well as having the money be used to replenish our reserve funds. After discussion about several line items and expenses, a motion was made and the report was approved.
5. John presented the preliminary budget summary to the board. The board reviewed the receipts and expenses in detail and based on current projections, the proposed budget is balanced - pending incoming pledges. The budget will be finalized after all pledges have been received, and reviewed with the congregation on December 9<sup>th</sup>.
6. Pr. Fred gave a monthly update, touching on the information that was sent to the board prior to the meeting. He asked that the worship commission review the work going on with the worship identity project and come back to the board in December with feedback. He would like to retitle Chris and Tisa's positions to Co-Directors of Faith Formation and is working on drafting new job descriptions.
7. The meeting was adjourned at 8:25 p.m.

Respectfully submitted,

Jennifer Lesch,  
Secretary