

**Woodlake Lutheran Church**  
**Leadership Board Meeting Minutes**  
June 5, 2012

Present: Pr. Diane Roth, Janet Gingerich, Laurie Beckman Yetzer, Jay Hermann, John Tollefsrud, Leslie Kapocius, Jennifer Lesch

1. The meeting was called to order by Laurie Beckman Yetzer, and the agenda was approved at 5:05 pm.
2. The group went around and gave an update on anything they wanted to share with the group.
3. Jay shared with the board that the parking lot spaces were repainted this week. There had been requests made to add additional handicapped spaces, however doing so would have doubled the cost of repainting the existing parking spaces. The additional costs would have been due to having to re-measure and repaint the existing lot. After research and analysis on the current usage of the handicapped spaces, the usage did not warrant the extra expenditure.
4. John reviewed the preliminary treasurer's report with the group, and we are slightly behind to budget by approximately \$4,600. The report was approved by the board.
5. Last Saturday Laurie went to the SDA service and made a public "Thank You" to the SDA congregation for the donation they gave towards the lighting repairs.
6. After review of the financial report, it was determined that there is money available to get the roof repair completed. Jay reviewed the contract with the board, and the board requested a couple of reference checks, a copy of their insurance certificate, and a couple of minor updates to the contract before signing. The board approved a motion to move forward on the roof repair upon receipt of the requests.
7. John did caution the group that although there are funds available for repairs and things, we are depleting our reserves and we must work on a special campaign to build our funds soon. A suggestion was made to utilize someone from the Stewardship Key Leaders group through the ELCA that can help lead and guide us through a campaign.
8. John stated that he had been working with the credit union on a possible line of credit, however they were not keen on that idea. They were willing to possibly due a short term loan (1-year), or perhaps an advance.
9. Laurie reviewed the playground concern from Scott Dahlquist with the board. A platform recently broke, and while no one was injured, it calls into question the safety of the overall structure and poses a liability hazard for the church. A motion was made to accept Scott's offer to form a task force to assess the playground and make recommendations about next steps. The board approved this decision and Jay will contact Scott to begin working on this ASAP.

10. The board discussed the proposal from Red Fountain daycare to lease space from Woodlake. Jay confirmed the amount of space the daycare would be using, and it is 12.3% (this includes the sunday school wing, hallway and restrooms, fellowship hall and kitchen, this did not include the nursery or playground). The sq. footage they requested was 10,330 feet, Woodlake is a total of 81,800 total square feet. From Jay's calculations and based on typical rental costs, rent would be approx. \$12,000/month. They had said paying approx. \$3,000/month. The board decided that based on the fact we do not have a Sr. Pastor called and we have not defined our Mission or Vision of where we want to go, now is not the time we should accept this type of offer and we will pass. Laurie will communicate this to Luisa from Red Fountain.
11. Leslie asked that we work on Mission/Vision topics at the next meeting, as she did not have an update this evening, since we worked on our joint staff/board leadership topic in its place.
12. Our next board meeting will be 6:30pm on Wed. June 27.
13. The meeting was adjourned at 8:45pm.

Respectfully submitted,

Jennifer Lesch,  
Secretary