

## Woodlake Lutheran Church Leadership Board Meeting Minutes

April 12, 2018

Present: Pr. Joanne Sorenson, Scott Dahlquist, Wayne Schmieg, Anne Schmieg, Paul Olson, Mary Olson, Laurel Johnson, Carol Olson, Ed Morrow, Barb Halsne      Guests: Julie Windler, Girl Scout Bridgit and her mother

The meeting convened at 6:30 with devotions by Laurel Johnson. Thank you for the devotion and treats. Laurel brought a candle to be lit (*Christ is here among us*) and gave her devotion on the four candles representing Peace, Faith, Love, and Hope.

1. The agenda was presented with no corrections or additions.
2. Girl Scout Silver Award Project: Bridgit was present to describe the Silver Award Project chosen. They are in search of books for ages Pre-K through Grade 5 so that children can continue to read at home. They are interested especially in books written in Spanish. She asked that this be advertised to the church as a whole and that a donation box that she provides be available for approximately one month. The group had suggestions for her of other possible contacts, Ken and Cindy Mandl, Marian Miller who is our liaison to the Adventists, and the Southdale Library Book sale April 12-15.

The group agreed that this could be done. Bridgit should notify the church office of what needs to be publicized. The box will be displayed with signage in the narthex.

3. No outside members came for the Open Forum but Board Member Ed Morrow brought up a couple of issues regarding securing the Chime Bells better and the Sacristy Door not being locked on one occasion that he noticed. Julie Windler said that the concern of securing the bells better is in process. The Sacristy door is to be locked and hopefully this was a one-time thing but so solution was reached.
4. Leadership Board Minutes from March 8 and March 25<sup>th</sup> were approved as written.
5. Ed Morrow and Julie Windler was present to discuss the treasurer's report. Budget numbers continue to look good. Attendance and giving during Lent and Easter were good. Carpet and flooring have been paid through properties budget and designated memorials. Discussion concerning additional staff for children's music and the children's program at church is covered through funds that have been set aside for this change.

The Treasurer's report was approved as written.

6. Julie reports that her last day will be May 31, 2018. As of April 1, 2018, she has been in her position for 20 years. She has four weeks of vacation that she will be taking after May 31, 2018. Orv Holland is willing to continue in his capacity. Bernice Deike will continue to do data entry for contributions. She took church business classes that she feels is necessary if someone is hired with a general business background. She is working with Mary Olson and Jean Kass in completing her job description. They are dividing the description between financial and building administration if we hired two separate people for these positions.
7. Julie Windler asked Wayne Schmieg as Congregational Life board member to take over the Cub Food contract. Signatures are needed of people who may buy supplies at the Southdale Cub Foods and they give them a receipt that is turned in and Cub Foods is paid. They also need signatures for the Tax-Exempt status the church has.

8. Pastor and Staff Reports:

- Discussion on everything printed in the bulletins versus using hymnals and smaller printed bulletins versus screens visual to all: The current use of everything being printed in bulletins came about after using them during summer services. The members liked them and wanted to keep them. A survey had been done and it was approximately 50-50. Screens would be an expense of set up and constant audio person needed. A motion was made to continue as we are now and after the Woodlake 2020 discussions bring it back to the table for discussion.
- Discussion on removing a pew to accommodate walkers and wheelchairs: it was mentioned that this limited where they could sit as a choice and that perhaps shortening pews in various spots would accommodate different areas. The building review with a church building consultant from the synod will be held in the near future and they may make suggestions to accommodate handicapped sitting.
- The low toilets in the front bathroom are to be replaced.  
Putting a shelf in the toilet area and by the sink area was suggested.  
A leaking toilet back by the Sacristy was addressed.

9. Old Business:

- Collaboration update: no meetings are scheduled. Scott and Laurel have had the task of calling those who completed the IDI (Intercultural Development Inventory) about how they felt it went and whether there were areas they wanted to be involved.
- Scott asked if we were interested in a joint worship service. The group felt that at least one would be good and show interest in the collaboration effort. It was suggested that rather than a full meal which takes quite a lot of effort that donuts and coffee for socializing would be sufficient.

10. Update on gift policy: this is on hold until the Endowment Committee discusses the policy. Pastor Pearson, Scott Dahlquist, and Ed Morrow are members of the Committee. They need one more interested party to make up the committee. Anyone interested?

11. New Business:

- Sabbatical policy for Pastor Pearson: Pastor Joanne explained the purpose of a Sabbatical leave and her experience with it at a past parish. The group is to research the synod guidelines and revisit this conversation.
- Pastor Pearson's housing allowance: the information we needed was not available so this is tabled until May's meeting.
- Summer Worship Schedule: Recent history had outdoor services on the first and third Sunday. Outdoor services are enjoyed by many but are a hardship for those with difficulty walking and a lot of work to set up and take down. It was decided to set aside the second Sunday of each month for a 10:00 a.m. outdoor service if Pastor Pearson approves. Previous history changed how often we stand during the service to minimal to accommodate those with difficulty on uneven surfaces. Carole will discuss with Pastor Pearson and with Hyeon Jeong Lee.

Additional discussion about a church service in the park (Donaldson?) making it welcoming for all the community.

- Hosting funeral lunches for St. Richards: St Richards is undergoing a major Fellowship Hall renovation and they asked if they had a large funeral during that time if we would be willing to open up our Fellowship Hall for the meal. They would use the kitchen only for serving the food (they purchase it through Cub Foods already prepared) and would need serving dishes, coffee servers, and the

dishwasher. They would ask us to set up table and chairs and do the major clean-up of floors after although they would do light clean up.

A motion was made and approved that the Board recommended that we accept this plan with a fee of \$75.00 if the Funeral Committee chair approved and would be based on availability at the time of the need of the space.

- Listening Sessions for Woodlake 2020: Pastor Pearson will be holding listening sessions at various times during April and May. President Scott Dahlquist is not able to attend all of the meetings so the following schedule was decided:

Sunday, April 22 (after worship) Fellowship Hall - Scott Dahlquist

Wednesday, April 25 9-10 am Fireside Room - Anne Schmieg

Wednesday, April 25 5:30-6:30 Fellowship Hall - Barb Halsne

Sunday, May 13 (after worship) Fellowship Hall - Mary Olson

Wednesday, May 16 5:30-6:30 Fellowship Hall - Scott Dahlquist

Saturday, May 19 6-7 pm after Chapel Worship - Laurel Johnson

It was suggested that the questions be given in written form also for those who do not like to speak in public or want to keep their comments anonymous.

12. The meeting adjourned at 8:45 pm with the Lord's Prayer.

Reminders:

The Woodlake AA group will celebrate their 75<sup>th</sup> anniversary on Friday, April 13 in Fellowship Hall.

May Leadership Board Meeting: Treats and Devotions = Anne Romstad

June Messenger article – due May 14<sup>th</sup> = Laurel Johnson will do

Respectfully submitted,

Barbara Halsne