

## WOODLAKE LUTHERAN CHURCH

### LEADERSHIP BOARD MEETING MINUTES

June 11, 2015

Present: Pastor Fred Hanson, Anne Romstad, Bev Erickson, Orv Holland, Dede Tollefsrud, Anne Schmieg, Bob Larson, Kathleen Reidell, Monique Rupp, Bill Bullock, Diane Rappe, and Pastor Charlie Plaster.

1. The meeting was called to order at 6:08 p.m.
2. Devotions were given by Anne Schmieg.
3. The agenda was reviewed and approved .
4. Diane Rappe had several questions for the Leadership board. She had concerns about the staff proposal that was approved at the May 17, 2015 congregational meeting as it affected the custodial hours. She also was concerned about incorporating visual arts in worship planning, and possibly using a screen to aid worship. President Anne Romstad expressed her thanks to Diane for sharing these concerns with the Leadership Board.
5. Pastor Charlie Plaster was introduced to the board as the candidate for the Pastor of Visitation and Congregational Care. He discussed his resume and invited questions from the board members.
6. The secretary's report for May 7 meeting was reviewed. The motion was made, seconded and passed to approve the minutes of the May 7, 2015 meeting.
7. The financial report was presented by Orv Holland. He discussed the need to remind givers to continue donations to the Reach fund. The motion was made, seconded and passed to approve the financial report for May, 2015.
8. The staff reports were emailed to Leadership board members. Pastor Hanson called attention to the Motivation for Mission which will be held June 23 and encouraged Leadership board members to attend if possible.
9. Kris Bjorge noted in her report that she will be attending DMin Intensive which will overlap with the start of the mission trip for Woodlake youth. She would need to fly to Alabama to join the group, and requested a partial funding of a one way ticket. The motion was made, seconded and passed to fund the cost of a \$500 one way ticket.
10. Timothy Siberg reported on the various options for online giving. The motion was made, seconded, and passed to utilize the VANCO Payment Solutions option.
11. A motion was made, seconded, and passed to approve the job description for the Pastor of Visitation and Congregational Care. The motion was made seconded, and passed to hire Charlie Plaster as a 0.5 pastor to fill the position of Pastor of Visitation and Congregation Care. The motion

was made, seconded, and passed to empower the executive committee to negotiate the compensation package (salary, travel/mileage allowance and vacation time.)

12. Anne Schmiege requested the board's support in instituting a "Mission Moment" into the Sunday service on an occasional basis. After discussion, it was decided that she should contact Timothy Siberg at least one week before the bulletin deadline with names of potential participants, and he would coordinate the plan.
13. Bob Larson explained the need for designating a new broker/dealer to facilitate the gifts of stocks/bonds that members make. The motion was made, seconded, and passed that the non-corporate resolution be approved in order that a brokerage account may be established for Woodlake Lutheran Church at Harbour Investments, Inc.
14. With the dissolving of the Director of Missions (2014-15) position, Chris Okey, who has served as Director of Missions for the 2014/2015 year, has decided not to apply for the new position as Director of Missions and Congregational Outreach. The Leadership board and Chris have negotiated a severance package. A motion was made, seconded, and passed to approve the severance package. His last day of work will be July 9 and a letter will go to the congregation next week. He will lead the youth mission trip to the Bayou July 31-August 9 and participate in the August 16 celebration of the trip and his years at Woodlake. Monique Rupp will write an article for the July newsletter highlighting Chris' years at Woodlake.
15. Pastor Fred made an update on the current custodial staff, and the need to reassess the custodial needs.
16. The motion was made, seconded, and passed to allocate up to \$100 for song leader for Picnic church with a job description and budget request to be presented at the July Leadership board meeting.
17. The motion was made, seconded, and passed to approve the job description of Director of Worship and Music for 25 hours/weekly.
18. Monique Rupp will do devotions and bring treats for the July 9 Leadership board meeting
19. The meeting was adjourned at 9:20 p.m. The meeting closed with the Lord's Prayer.

Respectfully submitted,  
Bev Erickson,  
Secretary

**Attached: noncorporate resolution pertaining to stock brokerage account**