

**Woodlake Lutheran Church  
Leadership Board Meeting Minutes**

March 13, 2014

Present: Pr. Fred Hanson, Pr. Diane Roth, Anne Romstad, Jennifer Lesch, Orv Holland, Jean Kass, Monique Rupp

1. The meeting began with devotions and prayer by Pr. Fred, and was called to order at 6:30pm.
2. The agenda was presented and Pr. Fred asked that Cindy Hanson and Alex Dahlquist present their topics after minutes are approved. Anne added two topics to New Business- Lenten Soup Supper for Apr 2<sup>nd</sup> hosted by leadership board, and email from Jean about the May 4<sup>th</sup> congregational meeting.
3. The minutes from February were sent out to the board prior to the meeting for review. Fred made an addition regarding the funeral coordinators. A motion was made to approve the minutes as corrected and approved.
4. Alex Dahlquist from Boy Scout troop 3262 presented a proposal to the board for his Eagle Scout project to dismantle the defunct playground. The dates for this would take place May 31<sup>st</sup>, June 7<sup>th</sup>, and June 30<sup>th</sup> as needed. A motion was made to accept Alex's proposal to dismantle the playground and prep the ground for any future plans, and was approved.
5. Pr. Fred sent out the updated Funeral Guide to the board for review prior to the meeting. A motion to approve the new funeral guide was made and approved.
6. Pr. Fred presented a motion to approve the Woodlake Lutheran Church volunteer Funeral Coordinator position, which was then approved. Pr. Fred presented a motion that Cindy Hanson be appointed to the volunteer coordinator position. Cindy brought up that she has some individuals in mind to help share the role with her, so they can work together, but is happy to take this role. The motion was approved to appoint Cindy.
7. Orv gave an update regarding the treasurer's report for February and due to Julie's back injury and being out, he did not have a final statement for February to present to the board.
8. Pr. Fred provided his update via email to the board prior to the meeting for review. A question was asked regarding the work around our website. Pr. Fred provided more details regarding analysis that had been done on the current website, and next steps to further analyze how we want the new website to look and function.
9. Pr. Diane provided her report via email to the board prior to the meeting for review. There were no questions.
10. Orv and Pr. Fred provided an update on the constitution and bylaws work. They have been going through each section, and have highlighted updates and changes on the document. They will be holding information sessions March 19<sup>th</sup>, 22<sup>nd</sup>, 23<sup>rd</sup> for people to review the document and changes, with a Q & A session to be held on April 6<sup>th</sup>. The final version will be presented to the congregation at the meeting on May 4<sup>th</sup> for approval.
11. A covenant agreement with Pete Erickson was sent out to the board on March 3<sup>rd</sup> for review. A motion to approve this covenant agreement with Pete was made and approved.
12. Pr. Fred reviewed a Leadership Board timeline leading up to the May 4<sup>th</sup> congregational meeting. This timeline lays out the key milestones and decisions that will need to take place.
13. The next board meeting will be April 10<sup>th</sup>, 2014 at 6:00.
14. The meeting was adjourned at 8:02.

Respectfully submitted,  
Jennifer Lesch,  
Secretary