

Woodlake Lutheran Church
Leadership Board Meeting Minutes
January 9, 2014

Present: Pr. Fred Hanson, Pr. Diane Roth, Anne Romstad, Jennifer Lesch, Jay Hermann, Orv Holland, Jean Kass, Monique Rupp

1. The meeting began with devotions and prayer by Pr. Diane, and was called to order at 6:10pm.
2. The agenda was presented and Pr. Fred added two topics to New Business- Approve new members, and a request to review housing allowance for the pastors. Anne added discussing board members writing a column in the monthly church newsletter. Pr. Diane asked we table the Wedding Guide discussion since Julie is out sick until February, and she also asked for feedback on the current version of the policy over the next month from the board. A motion was made and approved.
3. The minutes from December were sent out to the board prior to the meeting for review. A motion was made and the minutes were approved.
4. Orv provided the treasurer's report for December and our income for December was down \$10,000 from last year, driven by offerings. We are still positive, income minus expenses; however offerings will need to be monitored closely in the coming months. The mortgage challenge brought in \$68,000 and exceeded the \$50,000 goal. A motion was made and the report was approved.
5. Pr. Fred provided his update via email to the board prior to the meeting for review. He was at the Synod office today and he received the concept paper of how we will work with other congregations for the mission work to do redevelopment in the community, and he was approved for the first phase and will now move into phase two with the synod. They also confirmed the national Bishop will be here on March 20th, and both the Minneapolis and St Paul synods will be here.
6. Pr. Diane provided her report via email to the board prior to the meeting for review. She provided an update on the homebound communion ministry and upcoming "minutes for mission" updates that will occur in church over the next few weeks.
7. The new Funeral Guide was presented to the board as an FYI for review. The guide will still need to be reviewed with current funeral coordinators, and then ultimately approved by the board. Cindy Hanson has volunteered to be the Funeral Coordinator. Pr. Fred will ask Julia to send out copies to the board.
8. Three proposals for the new sound system were sent to the board for review and selection. Pr Fred, Jerry Erickson, and Zach Busch oversaw this process. The companies were asked to break-out the proposals into phases- microphones, speakers, mixing board, etc. Jerry recommended WLC go with the KSG Sound & Video Company, as their proposal was the most comprehensive of all of the proposals for WLC's needs. Before any work begins, Jay and a couple others will meet with the company to go line by line through all of the details, in addition discuss change orders, etc. References will also be contacted. After much further review and discussion a motion was made and approved to select KSG Sound & Video, contingent on Jay, Jerry, and Pr. Fred meeting with a representative from KSG to review the contract, change orders, and a reference check.
9. A motion was made and approved to appoint Bob Larson, Orv Holland, Jay Hermann, and Bev Erickson to the Constitution and by-laws team, with expectation to recruit an additional member to the team. Their

team will be focused on writing up the structure for the commissions, laying out the board structure, as well as the nominating committee.

10. Discussion was had around commission reports to the board, what information should be included, from who (Staff, lay leaders, both), and frequency (monthly, quarterly, etc.).
11. Board meetings going forward will meet the 2nd Thursday of each month from 6:00-7:30. Our next meeting will be February 13th, 2014.
12. Anne passed out a sign-up sheet for treats, devotions, and monthly newsletter column.
13. Pr. Fred presented a motion to the board to approve the following new members to WLC- Kerry Blue, Derek Brown and Shawna Petersen-Brown (Duncan), Jennifer and Joshua Malmquist (Easton), Dennis and Leslie Lien (Mara), Ruth Miller, and Charles and Connie Plaster. The board approved.
14. Pr. Fred made a request to change his housing allowance to \$35,000- this will not change overall compensation. Pr. Roth also asked her housing allowance to remain the same. A motion was made and approved.
15. The meeting was adjourned at 8:02.

Respectfully submitted,

Jennifer Lesch,
Secretary