

Woodlake Lutheran Church
Leadership Board Meeting Minutes
December 12, 2013

Present: Pr. Fred Hanson, Pr. Diane Roth, Anne Romstad, Jennifer Lesch, Jay Hermann, Orv Holland, Jean Kass, Chris Okey, Starr Carriere, Tisa Zachau, Julie Windler, Deb Heineke (sitting in for Zach Busch)

1. The meeting was called to order and opened with devotions by Anne Romstad, at 6:35 pm
2. The agenda was presented and Anne added Boy Scout sales to old business. A motion was made and approved.
3. The minutes from November were passed out and reviewed. A motion was made and the minutes were approved.
4. Julie and Orv provided the treasure's report and our income (offerings and holidays) is coming in higher than last year. Expenses are also down compared to the same month last year. Also, \$35,000 has been paid down from the mortgage challenge. A motion was made and approved of the report.
5. Orv gave a motion to adopt a resolution to add Annie Romstad as a signor to the checking account at Richfield Bloomington Credit Union and remove Laurie Beckman-Yetzer. The motion was approved.
6. A motion was made and approved to grant Orv and Julie certification of investment powers to handle all stocks that are bequeathed, etc. to Woodlake Lutheran Church.
7. Julie and Pr. Fred presented hiring of another part-time custodian to the board. A job description will be written up by Pr. Fred and sent via email to the board for approval of the position and hiring.
8. A motion was made and approved to have consecration Sunday in 2014 be held on October 12, 2014.
9. A motion was made and approved to have our Annual Congregation Meeting be held on November 23, 2014 at 11:30am. In addition to having the 2nd annual chili cook-off. A motion was made and approved to have all reports needed to be available for the congregation on November 9, 2014.
10. A motion was made and approved to have the Spring Congregational meeting on May 4, 2014 at 11:30am. Topics to address include:
 - a. Vote on new organizational structure. Note- the Constitution and By-Laws would need to be amended and voted on at the meeting
 - b. Vote on the new worship format and program initiatives
 - c. Vote on the new staffing structure
 - d. We may need to vote on a revised budget
11. A motion was made and approved to have the leadership board, staff, and key leaders training/planning session to be held on February 8th, 2014.
12. The board reviewed and discussed the monthly reports provided by the pastors. Pr. Roth updated the board that she held the first Homebound Ministry team meeting this morning and it went exceptionally well. Pr Fred added that he will have bids coming from three sound and audio companies by next month. He has asked the companies to break everything down into three phases:
 - a. Phase one will be to replace just the speakers and wireless mic's the leader's/pastors use.

13. Jay provided an update on facility repairs. Jay had a company come in and test carpeted areas in the fellowship hall to be cleaned and received a bid for a full cleaning. After the board saw the results of the tested areas, Jay made a motion to have MilliCare perform the carpet cleaning by the end of 2013. The motion was approved. Jay is trying to fix up some of the wall dings and corners of the walls in the narthex. He will look for some volunteers to help him with painting and some of the repairs as well.
14. Pr. Fred will be making a motion to appoint a committee to review the constitution and by-laws at next month's meeting. Jay and Orv have both volunteered to serve on this, and Bob Larson has agreed to chair.
15. Pr. Roth sent out the latest version of the updated wedding guide. She asked the board to review the guide over the next month, and send in all suggestions to her. She will present a final draft at January's board meeting.
16. The board discussed fundraising activities within the church, specifically how it occurs in the building and narthex. Pr. Fred and Julie will draft a policy for all fundraising going forward and send out to the board for approval at January's board meeting.
17. Pr. Fred sent out information about Find Your Fit prior to this month's meeting. The board will review and discuss at January's meeting.
18. Board meetings going forward will meet the 2nd Thursday of each month from 6:00-7:30. Our next meeting will be January 9th, 2014.
19. The meeting was adjourned at 8:20.

Respectfully submitted,

Jennifer Lesch,
Secretary