

**Woodlake Lutheran Church  
Leadership Board Meeting Minutes**

August 14, 2014

Present: Pr. Fred Hanson, Pr. Diane Roth, Anne Romstad, Jennifer Lesch, Orv Holland, Jean Kass, Jay Hermann, Julie Windler,

1. The meeting opened with devotions.
2. The meeting was called to order at 6:13pm.
3. Annie reviewed the July meeting minutes with the board, and they were approved.
4. The agenda was presented and after a couple of additions, approved.
5. Jay presented bids to the board that were proposed to him for the roof repair. He explained the various bids and companies he worked with, and upon review of the various companies, Jay is proposing we use R&N Roofing Construction. The cost of the roof repair by this company is \$28,450. There is \$17,000 in the roofing repair fund from the previous storm insurance claim, and there is \$20,000 available in the building repair fund. Jay made a motion that we accept the bid from this roofing company for \$28,450 and sign the contract so work can be scheduled ASAP. The motion was approved.
6. After much discussion about the vacancy of the Director of Worship and Music from Zach's resignation, it was decided that the best course of action is to post the role, however hire an interim Director of Worship and Music for the time being. A motion was made and approved to offer the interim Director of Worship and Music to Timothy Siburg, effective September 1st.
7. After much discussion about staffing, current roles, and structure needed for moving forward:
  - a. A motion was made that the leadership board covenant with Tisa Zachau, beginning August 15th, 2014 through May 31st, 2015, as the 3/4 director of children and youth ministries under faith formation. If at the end of the covenant period Tisa or the Leadership board decide to end the working relationship Tisa would receive severance based on her current salary and benefits. The motion was approved.
  - b. A motion was made that the leadership board covenant with Chris Okey August 15th, 2014 through May 31st, 2015 as the 1/2 time director of mission and outreach. If at the end of the covenant period Chris or the Leadership Board decide to end the working relationship, Chris would receive severance based on his current salary and benefits. The motion was approved.
  - c. A motion was made to covenant with Interserve and Kris Bjorke, effective immediately, to mentor Tisa Zachau and directly oversee the confirmation ministry and work with congregation to develop a new program for children's ministry, and to work with Interserve to reduce their original contract price to \$25,000.
8. The board reviewed the covenant agreement with Loaves and Fishes and after much discussion a motion was made to covenant with Loaves and Fishes every Wednesday evening from 5:30-6:30, beginning August 20<sup>th</sup>. The motion was approved.
9. The board discussed the Find the Fit program, and Dede and Jean will provide an update for next month.
10. Orv and Julie provided the treasurer's report for July. Income is slightly under, while expenses are coming in a little over. A motion was made and approved to accept the July report as presented.
11. The meeting was adjourned at 8:36pm.

Respectfully submitted,  
Jennifer Lesch,  
Secretary